

LEIGHTON TOWNSHIP  
PLANNING COMMISSION  
NOTICE OF PUBLIC HEARING AND REMOTE MEETING  
WEDNESDAY, SEPTEMBER 9, 2020 AT 7:00 p.m.

Notice is hereby given that pursuant to PA 110 of 2006, the Michigan Zoning Enabling Act, the Planning Commission of Leighton Twp. will deliberate the following request on Wednesday, September 9, 2020 at 7:00 p.m. via Remote Meeting per Executive Order 154 and the Open Meetings Act.

The applications received are as follows:

1. A request from Shannon Bird, owner of 4467 12<sup>th</sup> St., also known as 13-007-005-00 to construct an addition on an existing detached accessory structure larger than 3200 square feet in area per Section 3.11.b of the Leighton Township Ordinance.
2. Any other such business as may come before the Planning Commission.

**Electronic remote access will be provided in accordance with the Michigan Governor's Executive Order 2020-154. The meeting will not be held in person at Township Hall.** The public may participate in the meeting/public hearing through video conference access by computer and smart phone using the following link <https://meetings.ringcentral.com/j/1498961788>. The public may also participate by calling either of these numbers: (773)231-9226 or (470)869-2200 and entering meeting ID number 1498961788. Detailed instructions may be found online at [www.leightontownship.org](http://www.leightontownship.org).

A copy of the application is available for review at the Township Hall during regular business hours.

This meeting is intended to provide an opportunity for Township residents and interested citizens to express their opinions, ask questions, and discuss all aspects of the requests. Those unable to attend the public hearing are invited to submit written comments to the attention of Scott Chestnut, Planning Commission Chairman, care of Leighton Township, 4451 12<sup>th</sup> Street, Suite A, Wayland, MI 49348.

If any resident has a physical disability which may limit his/her participation in this hearing, please notify the Township Hall at least five (5) days prior to the hearing so that reasonable accommodations may be made.

SCOTT CHESTNUT, CHAIRMAN

LEIGHTON TOWNSHIP PLANNING COMMISSION

616-891-8238

1. Individuals may actively participate in the meeting through electronic participation using Ring Central, including providing public comment, through online electronic conferencing and telephone. To download Ring Central, go to the following link:  
[https://www.ringcentral.com/onlinemeetings/ringcentralmeetings.html?BMID=DESKTOP\\_AP&pid=41520](https://www.ringcentral.com/onlinemeetings/ringcentralmeetings.html?BMID=DESKTOP_AP&pid=41520)
2. After downloading and launching Ring Central, you may join the meeting using the link or telephone numbers below. If you have trouble joining electronically you are also able to participate by phone by calling the number below.
3. **HOW TO PARTICIPATE:**
  - a.
    - It is recommended that all individuals participate electronically. Participants can access the electronic meeting through the following link:  
<https://meetings.ringcentral.com/j/1498961788>
    - The Meeting ID is 1498961788
    - There is no password required to participate
  - b. If needed, participants can access the meeting via telephone by calling:  
(773) 231-9226 or (470) 869-2200
    - The Meeting ID is 1498961788
4. Please test your meeting software prior to the meeting. If you are unable to access the software due to technical difficulties, please call Lori Castello, Leighton Township Zoning Administrator, at 616-888-6156 prior to the scheduled meeting. Every effort will be made to ensure participation in the meeting.
5. Rules for electronic participation:
  - a. Planning Commission members are asked to identify themselves by name prior to speaking.
  - b. Members of the public are asked to mute themselves (or the moderator may mute you) until such time Public Comment is called for by the Chairman
  - c. The Chairman may call upon the applicant or staff to provide additional information regarding any matter prior to opening Public Comment.
  - d. The Chairman will call on participating members of the public during Public Comment by the name on your screen or your phone number if calling in.
  - e. Please keep all microphones/audio muted when you are not intentionally speaking to allow for less interruption.
  - f. If you would like to speak as a member of the public, please either raise your hand electronically by using the 'raise hand' feature on the app, or if you have video, raise your hand in your screen.
  - g. Participants connected by phone only will be called upon to speak during public comment periods.
  - h. All votes shall be taken by roll call to ensure all participants are able to recognize who is voting. The Secretary should tally each vote and follow a vote by speaking the total for and against, and whether the motion passes or fails.