

## Leighton Township Board

### Regular Meeting

February 10, 2022

1. **Call to order:** Meeting called to order by Supervisor Wolbrink at 7:00 p.m.
2. **Pledge of Allegiance**
3. **Roll Call:** Present: Fennema, Wolbrink, Bonnema, Bultsma; Absent with notice: Hooker
4. **Minutes:** Motion by Bonnema, support by Bultsma to approve the minutes from January 13, 2022. All members voted yes; motion carried.
5. **Agenda:** Motion by Fennema, support by Bonnema to approve the meeting agenda amending #3 under new business to read "Final" instead of "Preliminary". All members voted yes; motion carried.
6. **Reports & Correspondence:**
  - A. **County Commissioner's Report:** n/a
  - B. **Fire Department Report:** Deputy Chief Masselink reported 39 calls in January and reported that the yearly ice rescue training was completed.
  - C. **Deputy's Report:** Deputy Schmidt gave police report.
  - D. **Drain Commission Report:** n/a
  - E. **Planning Commission Report:** Shoemaker reported on the meeting held on 02/09/22.
  - F. **Board of Appeals Report:** Meeting March 3, 2022
  - G. **Building Inspector's Report:** 3 new permits in January with average cost of \$273,333.00; 3 permits year to date.
  - H. **Library Report:** Faith Miedema reported on library activities and construction. Library has re-opened; still accepting applications for a Youth Services Professional.
  - I. **Green Lake Sewer Report:** Budget meeting scheduled for March 16, 2022 at 7 p.m.
  - J. **Correspondence:** Discussion regarding a complaint received by the township regarding recycle practices in the 147<sup>th</sup> St neighborhood. The board decided a letter should be sent to residents in that area reminding them of the policies regarding recycle pick up for their streets.
7. **Public Comment:** Fern O'Beshaw asked how to go about donating snacks for the firefighters. Angela Rigas introduced herself to the board and spoke about her candidacy for the 79<sup>th</sup> State Representative District.
8. **Unfinished Business:**
  - A. **Library Construction:** Waiting for a few furniture pieces.
  - B. **New Fire Engine 12:** New engine finish date has been pushed to fall.
9. **New Business:**
  - A. **GVL Road Usage Agreement:** Motion by Bultsma, support by Bonnema to approve the Road Usage Agreement between GVL Excavating and Leighton Township. All members voted yes; motion carried.
  - B. **Dykhouse Construction:** Motion by Bultsma, support by Fennema to approve the site plan for Dykhouse Construction at 4714 Electron Court as recommended by the Planning Commission. All members voted yes; motion carried.
  - C. **Paris Ridge Estates VI:** Motion by Bultsma, support by Wolbrink to approve the final plat for Paris Ridge Estates. All members voted yes; motion carried.

- D. 2021 Planning Commission Annual Report:** Motion by Bultsma, support by Fennema to approve the 2021 Planning Commission Annual Report. All members vote yes; motion carried.
- E. Public Hearing for the 22-23 Budget:** Public Hearing scheduled for March 10 at 6:30 p.m. at the Township Hall.
- F. Clerk Training Opportunities:** Motion by Wolbrink, support by Bonnema to approve the clerk attending the MAMC Institute in March and the MAMC Conference in June plus housing for both events. All members voted yes; motion carried.
- G. Treasurer Training Opportunities:** Motion by Wolbrink, support by Fennema to approve the treasurer attending the MMTA Institute in April plus housing. All members voted yes; motion carried
- H. Fire Suppression System:** Motion by Wolbrink, support by Bultsma to approve the quote for repair work by Total Fire Protection in the amount of \$1,425.00. All members voted yes; motion carried.
- I. Computers:** Motion by Bultsma, support by Wolbrink to approve the purchase of 3 new computers in the office per our contract with IT Right and to purchase laptops for clerk and treasurer. All members voted yes; motion carried.
- J. Lawncare Bid Forms:** Updated forms for the 2022 mowing season reviewed and put on website.
- K. Law Enforcement Service Agreement:** Motion by Bultsma, support by Fennema to approve the new Allegan County Sheriff's Office Law Enforcement Service Agreement excluding Schedule B. All members voted yes; motion carried.
- L. Mutual Aid Agreement:** Motion by Wolbrink, support by Bonnema to approve the Mutual Aid Agreement with Dorr Township Fire Department. All members voted yes; motion carried.
- M. LTFD Squad Vehicle:** Motion by Bultsma, support by Bonnema to approve the purchase of the retired Dorr/Leighton police vehicle, graphics, and lights/sirens for a total of \$7340.00. All members voted yes; motion carried.
- N. Resolution to replace existing Ordinances (Dangerous and Dilapidated Buildings, Junk and Inoperable Vehicles, Junk Control):** Tabled until next month's meeting.
- O. Resolution to update Expenditure Policy:** Motion by Wolbrink, support by Bonnema to approve resolution #2022-02-14 updating Leighton Township's expenditure policy with updates to Section 2 as discussed by the Board. Roll call vote: Yeas: Bultsma, Bonnema, Fennema, Wolbrink. Nays: None. Absent: Hooker. Motion carried.
- P. Resolution granting Poverty Exemptions:** Motion by Bultsma, support by Bonnema to approve resolution #2022-02-15 to establish policy and guidelines for use by the Board of Review for granting poverty exemptions. Roll call vote: Yeas: Bultsma, Bonnema, Fennema, Wolbrink. Nays: None. Absent: Hooker. Motion carried.
- Q. Resolution to establish salaries for Township Board Members:** Motion by Fennema, support by Bultsma to approve Resolution #2022-02-10 to establish the Township Supervisor's salary beginning April 1, 2022 to be \$19,206.00. Roll call vote: Yeas: Bultsma, Bonnema, Fennema, Wolbrink. Nays: None. Absent: Hooker. Motion carried.  
Motion by Wolbrink, support by Fennema to approve Resolution #2022-02-11 to establish the Township Trustees' salaries beginning April 1, 2022 to be \$3,381.00. Roll call vote: Yeas: Bultsma, Bonnema, Fennema, Wolbrink. Nays: None. Absent: Hooker. Motion carried.

Motion by Wolbrink, support by Fennema to approve Resolution #2022-02-12 to establish the Township Treasurer's salary beginning April 1, 2022 to be \$30,217.00. Roll call vote: Yeas: Bultsma, Bonnema, Fennema, Wolbrink. Nays: None. Absent: Hooker. Motion carried.

Motion by Wolbrink, support by Bultsma to approve Resolution #2022-02-13 to establish the Township Clerk's salary beginning April 1, 2022 to be \$30,217.00. Roll call vote: Yeas: Bultsma, Bonnema, Fennema, Wolbrink. Nays: None. Absent: Hooker. Motion carried.

**R. Bills:** Motion by Fennema, support by Bonnema to approve current listed bills in the amount of \$158,329.32. All members voted yes; motion carried.

**10. Public Comment:** No public comment.

**11.** Motion by Wolbrink, support by Bultsma to adjourn. All members voted yes; motion carried.

**Meeting adjourned at 8:17 p.m.**

Respectfully submitted,

Rachel Fennema

Leighton Township Clerk