

## Leighton Township Board

### Regular Meeting

July 14, 2022

1. **Call to order:** Meeting called to order by Supervisor Wolbrink at 7:01 p.m.
2. **Pledge of Allegiance**
3. **Roll Call:** Present: Fennema, Wolbrink, Hooker, Bultsma; Absent with notice: Bonnema
4. **Minutes:** Motion by Hooker, support by Bultsma to approve the minutes from June 16, 2022. All members voted yes; motion carried.
5. **Agenda:** Motion by Bultsma, support by Bultsma to approve the meeting agenda as presented. All members voted yes; motion carried.
6. **Reports & Correspondence:**
  - A. **County Commissioner's Report:** n/a.
  - B. **Fire Department Report:** Chief Weston reported 24 calls in June.
  - C. **Deputy's Report:** n/a.
  - D. **Drain Commission Report:** n/a
  - E. **Planning Commission Report:** July meeting canceled.
  - F. **Board of Appeals Report:** Next meeting July 21, 2022
  - G. **Building Inspector's Report:** 2 new permits in May with average cost of \$414,062.00; 19 permits year to date.
  - H. **Library Report:** n/a.
  - I. **Green Lake Sewer Report:** Quarterly bills are due in August.
  - J. **Correspondence:** None.
7. **Public Comment:** Residents from 10<sup>th</sup> St inquired about paving, internet.
8. **Unfinished Business:**
  - A. **Library Construction:** Waiting for hydroseeding to be completed.
  - B. **New Fire Engine 12:** Still on schedule for a September delivery
  - C. **Library Contract:** Tabled.
  - D. **Cemetery Paving:** Scheduled for early September with Stallard Asphalt.
  - E. **Updated Snow removal/mowing RFP for website:** Tabled.
  - F. **Park/Green Space/Pickleball Courts:** Tabled.
9. **New Business:**
  - A. **Resolution 2022-7-14:** Motion by Bultsma, support by Hooker to adopt the **Resolution to Establish a Policy Regarding the Accessibility of the Township Assessor's Office to Township Taxpayers**. Roll call vote: Yeas: Hooker, Bultsma, Fennema, Wolbrink. Nays: None. Absent: Bonnema. Motion Carried.
  - B. **Resolution 2022-7-15:** Motion by Bultsma, support by Hooker to adopt the **Resolution to Establish a Policy Regarding Personal Property Canvass and Records**. Roll call vote: Yeas: Hooker, Bultsma, Fennema, Wolbrink. Nays: None. Absent: Bonnema. Motion Carried.

- C. Treasurer Training:** Motion by Fennema, support by Wolbrink to send Jaci to requested training. All members voted yes; motion carried.
  - D. Recycle Drive-up Service for Township Offices:** The option was discussed and the board is not interested in pursuing this service.
  - E. Bills:** Motion by Hooker, support by Wolbrink to approve current listed bills in the amount of \$107,282910. All members voted yes; motion carried.
- 10. Public Comment:** The board heard public comment from resident Kate Scheltema re: air traffic.
- 11.** Motion by Hooker, support by Fennema to adjourn. All members voted yes; motion carried.
- Meeting adjourned at 8:03 p.m.**

Respectfully submitted,

Rachel Fennema

Leighton Township Clerk

DRAFT