

## Leighton Township Board

### Regular Meeting

November 10, 2022

1. **Call to order:** Meeting called to order by Supervisor Wolbrink at 7:02 p.m.
2. **Pledge of Allegiance**
3. **Roll Call:** Present: Fennema, Wolbrink, Hooker, Bonnema, Bultsma
4. **Minutes:** Motion by Bultsma, support by Hooker to approve the minutes from October 13, 2022 and October 20, 2022. All members voted yes; motion carried.
5. **Agenda:** Motion by Hooker, support by Bultsma to approve the meeting agenda as with the addition of correspondence from the Planning Commission Chair. All members voted yes; motion carried.
6. **Reports & Correspondence:**
  - A. **County Commissioner's Report:** n/a.
  - B. **Fire Department Report:** Deputy Chief Masselink reported 40 calls in October. 338 calls year to date.
  - C. **Deputy's Report:** n/a.
  - D. **Drain Commission Report:** Tree next to drain needs to be removed on Homestead
  - E. **Planning Commission Report:** November meeting was cancelled.
  - F. **Board of Appeals Report:** n/a.
  - G. **Building Inspector's Report:** 2 new permits in October with average cost of \$456,618.00; 27 permits year to date.
  - H. **Library Report:** Faith Miedema reported on library activities. Library will be closed November 24 & 25 for the Thanksgiving holiday.
  - I. **Green Lake Sewer Report:** Annual meeting will be March 15, 2023 at 7 p.m. at the Leighton Township Hall.
  - J. **Correspondence:** Wolbrink reported correspondence from the Road Commission indicating that their Primary Millage meeting will be January 3, 2023 at 7 p.m. Supervisor Wolbrink also received correspondence from Harry DeHaan resigning from his position on the Planning Commission effective January 1, 2023.
7. **Public Comment:** Richard Spurlin from 4571 9<sup>th</sup> St. commented the poor condition of the gravel portion of 9<sup>th</sup> Street between 144<sup>th</sup> & 146<sup>th</sup>. Steve Shoemaker mentioned that 4<sup>th</sup> St. between 144<sup>th</sup> & 145<sup>th</sup> is also in poor condition.
8. **Unfinished Business:**
  - A. **Library Contract:** Workshop to be scheduled.
  - B. **New Fire Engine 13:** Delivery early December
  - C. **Updated Snow removal/mowing RFP for website:** No new RFP available at this time.
  - D. **4444 Division St:** Offer on 4.6 acres was accepted as of 10/26/22. Motion by Bultsma, support by Bonnema to approve **Resolution 2022-11-10** approving and ratifying a purchase agreement and authorizing the purchase of a parcel of real property commonly known by the postal address of 4444 S. Division St., Moline, MI 49335. Roll call vote: Ayes: Wolbrink, Hooker, Bultsma, Bonnema, Fennema. Nays: None. Motion carried.

**E. Generator Bids:** Bids from three companies were discussed and reviewed by the board. Motion by Bultsma, support by Bonnema to award the bid for installing the generator to Windemuller Electric. All members voted yes; motion carried.

**F. Township & Library Parking Lot:** Bids have been requested for repaving the driveway and parking lot at 4451 12<sup>th</sup> St. There was some discussion of traffic issues with the parking lot during elections.

**9. New Business:**

**A. Tree Trimming:** The Deers (next door to GL Park) have indicated that there are low trees that need trimming at Green Lake Park. Wolbrink also mentioned that there are trees that need removal and/or trimming at both Fire Stations as well. Decided to see more in person and possibly wait until spring.

**B. Wellness Park Grant:** Information regarding a possible grant for parks was shared with the board. Jaci will make the required 30 minute phone call for more information.

**C. Township Holiday Hours:** Motion by Bultsma, Support by Hooker to close the Leighton Township Offices on Thanksgiving Day, the week between Christmas and New Years December 26-30), and Spring Break week (April 4,5, & 6). The hourly staff will be paid for Thanksgiving Day if their normal working day is Thursday, and will be paid one day for the week in December. All members voted yes; motion carried.

**D. Bills:** Motion by Hooker, support by Bultsma to approve current listed bills in the amount of \$65,761.05. All members voted yes; motion carried.

**E. Office Staff:** The board was informed that Diana Smith has put in notice of her resignation; her last day will be November 29<sup>th</sup>.

**10. Public Comment:** None

**11.** Motion by Hooker, support by Bonnema to adjourn. **Meeting adjourned at 8:18 p.m.**

Respectfully submitted,

Rachel Fennema

Leighton Township Clerk