

Green Lake Sewer Board

Annual Meeting

March 16, 2022

1. **Call to order:** Meeting called to order 7:03 p.m.
2. **Roll Call:** Present: Fennema, Wolbrink, Hooker, Bultsma; Bonnema, Post, Roels. Guests: Joe Baxter, Brandon Mieras
3. **Minutes:** Motion by Bultsma, support by Post to approve the minutes from March 16, 2021. All members voted yes; motion carried.
4. **Agenda:** Motion by Post, support by Roels to approve the meeting agenda as presented. All members voted yes; motion carried.
5. **Public Comment:** No public comment.
6. **New Business:**
 - A. **Operations Overview of the Past Year:** Joe Baxter reported that lift stations were cleaned; business as usual.
 - B. **Major Strategic Projects Completed in the 2021-2022 Fiscal Year:**
 1. Ventilation for Ferric Building – not completed.
 2. Overhead Door for Ferric Building – not completed.
 3. Effluent Flow Radar Replacement \$6950.00 & Clarifier Feed Flow Meter Replacement \$7950.00 is currently being completed.
 - C. **Major Strategic Projects to Be Completed in the 2022-23 Fiscal Year:**
 1. Roof Work on Building: Plans to replace flat roof this year.
 2. Fencing around sewer ponds – if budget allows: Will be getting estimates on removing old fence and completely replacing with “MDOT Style” fencing.
 - D. **B & B’s Contract:** Motion by Wolbrink, support by Post to increase the total contract amount by 6% (instead of the requested 3%) with total annual contracted amount \$52,980. All members voted yes; motion carried.
 - E. **Cash Position:**
 1. Bank Balance as of 2/28/22: \$909,499.97.
 2. Service Rates for 22/23: Motion by Roels, support by Bonnema to increase quarterly bills by \$5 (bringing O&M to \$65 & RR to \$75). New rates will be \$140 billed per quarter. All members voted yes; motion carried.
 3. Hook-up Rates: Motion by Hooker, support by Roels to increase hook-up rates for the Green Lake Ridge, Rolling Meadows, Greenview \$100 dollars bringing hook-up fees in those areas to \$3350. All members voted yes; motion carried.
 - F. **Discussion on Wages:**
 1. Motion by Bultsma, support by Hooker to increase board wages to \$75 / secretary \$85 per meeting. All members voted yes; motion carried.
 2. Treasurer’s Salary: Discussion of increased hours required and comparable salaries presented. Motion by Post, support by Wolbrink to increase the treasurer’s salary to \$10,000 per year. Bultsma recused herself from voting. Remaining members voted yes; motion carried.

3. Supervisor's Salary: Motion by Post, support by Hooker to increase Supervisor's salary to \$900 per year. Wolbrink recused himself from voting. Remaining members voted yes; motion carried.
7. **Fiscal Year 22-23 Budget:** Discussed presented budget and changes made due to increasing the service and hook-up fees noted above, and due to increasing the salaries and B & B contract noted above. Motion by Fennema, support by Hooker to approve the 2022-23 budget with the changes discussed with revenues of \$407,355 and expenditures for \$326,330 leaving a projected fund balance of \$81, 025. All members voted yes; motion carried.
8. **Public Comment:** No public comment.
9. Motion by Hooker, support by Bultsma to adjourn. All members voted yes; motion carried. **Meeting adjourned at 8:37 p.m.**

Respectfully submitted,

Rachel Fennema, Sec'y