

**Leighton Township  
Lawn and Landscape Management RFP 2026**

Property Description/ Address	<b>FIRE STATION #1 (MOLINE) 1110 144<sup>TH</sup> Ave. Wayland, MI 49348</b>
Date of Proposal	
Vendor Company Name	
Vendor Contact Name	
Vendor Email	
Billing	8 EQUAL INSTALLMENTS STARTING APRIL THROUGH NOVEMBER
Billing	SEND ALL INVOICES TO CLERK@LEIGHTONTOWNSHIP.ORG

**Pricing in Accordance with all specifications outlined below**

SERVICE	QUANTITY (IF APPLICABLE)	PRICE PER	SEASON TOTAL
Lawn Mowing	Weekly Mowing	\$	\$
Spring Clean Up	See Specification	\$	\$
Weeding	Bi-weekly spray/ pull (14) times	\$	\$
Fertilizer	See Specification for Applications	\$	\$
Pruning	See Specifications – along west parking area	\$	\$
Fall Clean Up	See Specifications	\$	\$
		\$	\$
		\$	\$
	TOTAL OF ALL SERVICES:	\$	\$

Send all bids to **Rachel Fennema, Leighton Township Clerk:** [clerk@leightontownship.org](mailto:clerk@leightontownship.org) ; (616) 891-8238

**By March 12<sup>th</sup>, 2026 at 4 p.m. Bids received not using this form will not be considered.**

**Leighton Township  
Lawn and Landscape Management RFP 2026**

Property Description/ Address	<b>GREEN LAKE PARK - 6<sup>TH</sup> ST./WEST SHORE DR. Caledonia, MI 49316</b>
Date of Proposal	
Vendor Company Name	
Vendor Contact Name	
Vendor Email	
Billing	8 EQUAL INSTALLMENTS STARTING APRIL THROUGH NOVEMBER
Billing	SEND ALL INVOICES TO <a href="mailto:CLERK@LEIGHTONTOWNSHIP.ORG">CLERK@LEIGHTONTOWNSHIP.ORG</a>

**Pricing in Accordance with all specifications outlined below**

SERVICE	QUANTITY (IF APPLICABLE)	PRICE PER	SEASON TOTAL
Lawn Mowing	Weekly Mowing	\$	\$
Spring Clean Up	See Specification	\$	\$
Fertilizer	See Specification for Applications	\$	\$
Pruning	See Specifications	\$	\$
Fall Clean Up	See Specifications	\$	\$
		\$	\$
		\$	\$
	TOTAL OF ALL SERVICES:	\$	\$

Send all bids to **Rachel Fennema, Leighton Township Clerk:** [clerk@leightontownship.org](mailto:clerk@leightontownship.org) ; (616) 891-8238

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**Leighton Township  
Lawn and Landscape Management RFP 2026**

Property Description/ Address	<b>FIRE STATION #2 (GREEN LAKE) - 4475 KALAMAZOO Ave. Caledonia, MI 49316</b>
Date of Proposal	
Vendor Company Name	
Vendor Contact Name	
Vendor Email	
Billing	8 EQUAL INSTALLMENTS STARTING APRIL THROUGH NOVEMBER
Billing	SEND ALL INVOICES TO CLERK@LEIGHTONTOWNSHIP.ORG

**Pricing in Accordance with all specifications outlined below**

SERVICE	QUANTITY (IF APPLICABLE)	PRICE PER	SEASON TOTAL
Lawn Mowing	Weekly Mowing	\$	\$
Spring Clean Up	See Specification	\$	\$
Weeding	Bi-weekly spray/pull (14) times	\$	\$
Fertilizer	See Specification for Applications	\$	\$
Fall Clean Up	See Specifications	\$	\$
		\$	\$
		\$	\$
	TOTAL OF ALL SERVICES:	\$	\$

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**Leighton Township  
Lawn and Landscape Management RFP 2026**

Property Description/ Address	<b>MOLINE BALL PARK - 1148 144<sup>TH</sup> Ave. Wayland, MI 49348</b>
Date of Proposal	
Vendor Company Name	
Vendor Contact Name	
Vendor Email	
Billing	8 EQUAL INSTALLMENTS STARTING APRIL THROUGH NOVEMBER
Billing	SEND ALL INVOICES TO CLERK@LEIGHTONTOWNSHIP.ORG

**Pricing in Accordance with all specifications outlined below**

SERVICE	QUANTITY (IF APPLICABLE)	PRICE PER	SEASON TOTAL
Lawn Mowing	Weekly Mowing	\$	\$
Spring Clean Up	See Specification	\$	\$
Fertilizer	See Specification for Applications	\$	\$
Pruning	See Specifications – along 12 <sup>th</sup> St. Driveway	\$	\$
Fall Clean Up	See Specifications	\$	\$
		\$	\$
		\$	\$
	TOTAL OF ALL SERVICES:	\$	\$

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**Leighton Township  
Lawn and Landscape Management RFP 2026**

Property Description/ Address	<b>HOOKER CEMETERY - 3947 KALAMAZOO DR Ave. Wayland, MI 49348</b>
Date of Proposal	
Vendor Company Name	
Vendor Contact Name	
Vendor Email	
Billing	8 EQUAL INSTALLMENTS STARTING APRIL THROUGH NOVEMBER
Billing	SEND ALL INVOICES TO CLERK@LEIGHTONTOWNSHIP.ORG

**Pricing in Accordance with all specifications outlined below**

SERVICE	QUANTITY (IF APPLICABLE)	PRICE PER	SEASON TOTAL
Lawn Mowing	Weekly Mowing/as needed*	\$	\$
Spring Clean Up	See Specification	\$	\$
Fertilizer	See Specification for Applications	\$	\$
Pruning	See Specifications	\$	\$
Fall Clean Up	See Specifications	\$	\$
		\$	\$
		\$	\$
	TOTAL OF ALL SERVICES:	\$	\$

\*Mowing may need to happen less frequently as summer progresses

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**Leighton Township  
Lawn and Landscape Management RFP 2026**

Property Description/ Address	<b>TOWN HALL/LIBRARY (MOLINE) 4451 12<sup>TH</sup> ST. Wayland, MI 49348</b>
Date of Proposal	
Vendor Company Name	
Vendor Contact Name	
Vendor Email	
Billing	8 EQUAL INSTALLMENTS STARTING APRIL THROUGH NOVEMBER
Billing	SEND ALL INVOICES TO CLERK@LEIGHTONTOWNSHIP.ORG

**Pricing in Accordance with all specifications outlined below**

SERVICE	QUANTITY (IF APPLICABLE)	PRICE PER	SEASON TOTAL
Lawn Mowing	Weekly Mowing	\$	\$
Spring Clean Up	See Specification	\$	\$
Bark/Mulch	# of yards= ___ @ \$ _____ yd.	\$	\$
Weeding	Bi-weekly spray/pull (14) times	\$	\$
Fertilizer	See Specification for Applications	\$	\$
Fall Clean Up	See Specifications	\$	\$
		\$	\$
		\$	\$
	TOTAL OF ALL SERVICES:	\$	\$

Send all bids to Rachel Fennema, Leighton Township Clerk: [clerk@leightontownship.org](mailto:clerk@leightontownship.org) ; (616) 891-8238

**By March 12<sup>th</sup>, 2026 at 4 p.m. Bids received not using this form will not be considered.**

## Lawn Mowing Specifications

1. Spring Clean Up:
  - a. Occurs in late March or once weather permits
  - b. All sticks and trash are picked up from the property allowing for a clean mow
  - c. Remove all grass clippings from walks, curbs, parking areas, patios and landscape beds
  - d. Lawn to be cut between 2.75-3.25
2. Growing Season:
  - a. Lawns to be mowed weekly (or as needed in dry months) and scheduled for the same day each week
  - b. Grass to be double cut, triple cut or blown off as needed to provide a manicured appearance with no visible grass cuttings or clumps
  - c. Grass to be cut in different directions each week to prevent tire wear/erosion lines
  - d. All trash to be picked up from grass areas prior to mowing
  - e. Grass clipping and leaves blown off from sidewalks, patios, entry areas, etc.
  - f. Weed whipping to occur weekly around all trees, poles, landscape edging, fences, base of walls, etc.
  - g. Mechanical edging to occur bi-weekly along all edges where concrete walks or curbs meet the grass
  - h. Lawn to be cut at 3.5" +/- .25" depending on lawn quality and weather
3. Fall Clean-up
  - a. Multiple clean-ups to occur during the Fall season until leaf drop has stopped, or freezing temperatures prevent clean-up
  - b. Once leaves begin falling, all leaves in turf areas, landscape beds, and curb pans shall be removed from the site or mulched in the turf from the site
  - c. Any leaves that have gathered around entry doors and main sidewalks are blown away
  - d. All sticks and trash are picked up from the property allowing for a clean mow
  - e. Remove all glass clippings from walks, curbs, parking areas, patios and landscape beds
  - f. Lawn to be cut between 2.75-3.25"

## Fertilizer Specifications

1. Grass to receive these applications per season as follows:
  - a. Spring application of AWARD Turf Fertilizer with Prodiamine 0.37% 33-0-8 with crabgrass pre-emergent
  - b. One application of slow-release AWARD Turf Fertilizer 33-0-8
  - c. Broadleaf weed applications completed 2 times per season (late spring & fall) in all turf areas

### **Weeding Specifications**

1. Weeds to be pulled or sprayed to maintain a manicured look in all landscape beds, parking lot asphalt cracks, sidewalks, patio, concrete stairs and retaining walls
2. All tree suckers to be removed at each visit
3. Weed pulling or spraying to occur bi-weekly throughout the growing season (April – October)

### **Pruning Specifications**

1. Shrubs and small trees to be pruned 2 times per year as required based on each plant's pruning requirements
2. Vendor shall factor industry standard timing based on flowering seasons and limitations

### **Bark or Mulch Install Specifications**

1. Landscape beds to be cleaned of trash, sticks or dead foliage and raked smooth prior to bark or mulch install
2. Natural edged landscaped beds to receive a mechanical edging to promote a defined manicured look
3. Pre-emergent to be applied in landscape beds before the mulch/bark install
4. Newly installed bark or mulch to be "fluffed" to prevent a clumped or mounded look
5. Excess bark or mulch to be removed from all lawn or concrete areas around the beds
6. Brown color enhanced bark (not shredded mulch) to be used unless otherwise agreed between Vendor and the Township.