

Green Lake Sewer Board

Annual Meeting

February 25, 2025

1. **Call to order:** Meeting called to order 5:30 p.m.
2. **Roll Call:** Present: Fennema, Wolbrink, Hooker, Bonnema, Roels, Post; Absent: Bultsma (was able to participate virtually).
3. **Minutes:** Motion by Hooker, support by Bonnema to approve the minutes from March 6, 2024. Motion carried unanimously.
4. **Agenda:** Motion by Hooker, support by Post to approve the meeting agenda. All members voted yes; motion carried.
5. **Public Comment:** None.
6. **New Business:**
 - A. **Operations Overview of the Past Year:** Bultsma reported that the televising went well, the fence and garage door were installed.
 - B. **Major Strategic Projects to be Completed in the 2025-2026 Fiscal Year:**
 1. Install Generator on Lift Station 1.
 2. Install Generator on Lift Station 5.
 3. Focus on cleaning and televising of lines.
 - C. **B & B's Contract:** Motion by Post, support by Roels to approve the annual contract for B & B with an increase of 3%. All members voted yes; motion carried. Motion by Roels, support by Post to approve the non-contract estimated expenses for B & B (\$193,000). All members voted yes; motion carried
 - D. **Cash Position:** Bank Balance as of 1/31/25: \$1,560,845.50. Reviewed bank balance and revenues and expenditures.
 - E. **Service Rates for 25/26:**
 1. Motion by Post, support by Roels to have zero increase to quarterly bills. (leaving O&M at \$75 & RR at \$75). Rates will remain \$150 billed per quarter. Motion carried unanimously.
 2. Hook-up Rates: Motion by Roels, support by Bonnema to set the hook up fees at \$4200 for all connections, regardless of location or developer. Motion carried unanimously.
 - F. **Discussion on Wages:**
 1. Motion by Hooker, support by Post to increase board member meeting wages by 10% to \$110 per meeting. Roll Call Vote: Ayes: Hooker, Bonnema, Wolbrink, Roels, Post, Fennema; Nays: None; Absent: Bultsma. Motion carried.
 2. Motion by Wolbrink, support by Hooker to increase assistant treasurer's wage to \$24 per hour. Roll Call Vote: Ayes: Hooker, Bonnema, Wolbrink, Roels, Post, Fennema; Nays: None; Absent: Bultsma. Motion carried.
 3. Motion by Post, support by Hooker to increase board secretary meeting wages by 10% to \$165 per meeting. Roll Call Vote: Ayes: Hooker, Bonnema, Wolbrink, Roels, Post, Fennema; Nays: None; Absent: Bultsma. Motion carried.

4. Motion by Roels, support by Post to increase Supervisor wages by 10% to \$1320 per year.
Roll Call Vote: Ayes: Hooker, Bonnema, Wolbrink, Roels, Post, Fennema; Nays: None;
Absent: Bultsma. Motion carried.
5. Motion by Post, support by Hooker to increase treasurer wages by 10% to \$17160 per year.
Roll Call Vote: Ayes: Hooker, Bonnema, Wolbrink, Roels, Post, Fennema; Nays: None;
Absent: Bultsma. Motion carried.
- G. **Fiscal Year 24-25 Budget:** Discussed presented budget and changes made due to increasing the hook-up fees noted above, and due to increasing the salaries noted above. Motion by Wolbrink, support by Hooker to move \$750 to Capital Outlay. Motion carried unanimously. Motion by Fennema, support by Wolbrink to approve the 2025-26 budget with the changes discussed. Roll Call Vote: Ayes: Wolbrink, Roels, Bonnema, Hooker, Fennema, Post. Nays: None, Absent: Bultsma; motion carried.
7. **Public Comment:** No public comment.
8. Motion by Hooker, support by Fennema to adjourn. Motion carried unanimously. **Meeting adjourned at 6:45.**

Respectfully submitted,

Rachel Fennema, Sec'y